

Carrigaline Educate Together National School

Our Self-Evaluation Report and Improvement Plan - 2018/2019

1. Introduction

This document records the outcomes of our last improvement plan, the findings of this self-evaluation, and our current improvement plan, including targets and the actions we will implement to meet the targets.

1.1 Outcomes of our last improvement plan from Gaeilge:

- This improvement plan was not fully completed in 2016, following the directive from the INTO to not engage in the School Self-Evaluation process.

1.2 The focus of this evaluation

We undertook self-evaluation of teaching and learning during the period October 2018 to February 2019. We evaluated the following aspects of teaching and learning:

- Handwriting
- Presentation of work

2. Findings

2.1 This is effective / very effective practice in our school

- In previous years the school had a very high standard of handwriting and presentation
- Handwriting was being taught discreetly using a selection of handwriting resources/books/copies
- Handwriting Without Tears is used with some of the SEN children
- Fine Motor Skills are developed through Spraoi

2.2. This is how we know

- Handwriting & Presentation of Work Survey for parents
- Parent focus group
- Student focus group
- Teacher questionnaire
- Meeting with Paul Stephens (Department of Education inspector) who offered advice and assistance
- Observations and advise of previous Dip inspector

2.3 This is what we are going to focus on to improve our practice further

- Consistent expectations of overall handwriting and presentation throughout the school
- Implement a spiral approach to teaching handwriting across the school
- Celebrate achievement

3. Our improvement plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

Our Improvement Plan

Timeframe of this improvement plan is from September 2019 to June 2020

Targets	Actions	Persons / groups responsible	Criteria for success	Progress and adjustments	Targets achieved
<p>1. Further develop fine motor skills</p> <p>2. Provide rewards and celebrate high quality handwriting and presentation</p> <p>3. Parents/teachers/students are informed</p> <p>4. Develop a set of agreed 'presentation</p>	<ul style="list-style-type: none"> ● introduce Fine Motor Friday from Junior Infants to 6th class. ● display children's handwriting on the display board outside the classroom ● pen licenses for those pupils who were showing a consistent, clear handwriting style ● writer of the week awards ● Provide information: <ul style="list-style-type: none"> ○ at the infant night ○ on the website ○ information evening for all parents/guardians in September. ○ handwriting/presentation displays. ● Showing the standard: 'Gold standard boards' for writing 	<ul style="list-style-type: none"> ● SET team/Class teachers ● Class teachers/ SET team ● Class teachers/ SET team ● SET team/Class 	<ul style="list-style-type: none"> ● Positive feedback from staff and students. ● Continuous displays of the children's writing in the classroom and school. ● Positive feedback from staff, students, parents, and inspectorate. ● Consistent 		

<p>expectations' and cursive font decided by the teaching staff and to be recorded in the Handwriting Policy .</p>	<p>and maths in every classroom – a small display to show examples (photocopies) of pupils' work that meets the school presentation expectations</p> <ul style="list-style-type: none"> ● Teachers are to model cursive writing at all times ● create and implement a handwriting policy 	<p>teachers</p> <ul style="list-style-type: none"> ● School Self Evaluation Committee - Rory Ward, Sinéad Harte, Ann-Marie Casey and Kevin Conneely 	<p>teacher observation of pupil's handwriting in copybooks at school and also in homework.</p>		
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